

## BHBE Board Meeting Minutes 2025.07.23

Present: Carla Banoff, Jon Clemons, Ken Cohen, Fran Diamond, Laurie Feinstein, Adam Goldfarb, Andrea Graham, David Greenstein, Allison Kamen, Cynthia Lerner, Jessica Littmann, Stewart Miller, Harris Miller, Shoshanna Reynolds, Harriet Robbins-Ost, Fred Rosenwasser, Elly Rousso, Gail Swerdlik, Barb Ungar

Clergy: Rabbi Crane

Staff: Michael Kahn

Meeting was called to order at 7:33 PM

**Shoshanna Reynolds motioned to approve the minutes from June 2025 and the special board meeting on July 15th, 2025.**

**Elly Rousso Seconded**

**The motion was approved unanimously.**

July 2025 consent agenda - Please turn in reports if on a committee each month before the board meeting.

Rabbi Crane's De'Var Torah and Report: - See Consent Agenda

President's Report - [Jessica Littmann](#):

Covered the special congregational building purchase meeting and vote on 7/22/25. Thank you to those who were involved and oversaw this important task! - The contract is with the attorneys. Once approved, due diligence will begin. Discussed next steps involving committees/sub committees after the closing - also have a wishlist of needs/wants.  
Ken Cohen - EVP will cover the announcements over the next 2 weeks.

Executive Committee Report - Jessica Littmann:

Exciting marketing plan - to be discussed in August 2025

Need a Program Coordinator and protocols between staff/office, volunteers and programs/events who keep things under control - prevent burnout. Will troubleshoot this issue. (Program/event learning loss each year.)

(Concerns about a small number of congregants.) - Need a policy (harassment policy/code of conduct idea). Need hard evidence written down to take action. Staff does required IL State training - create a membership handbook. - Couple this with the building move. - ask [Jessica Littmann](#) or Shoshanna Reynolds.

Working on Executive Director Michael Kahn's review and will complete it in Aug. 2025.

Executive Director - Michael Kahn:

Will meet with the contractor at 4555 Church Street in Skokie.

Old Business - None

New Business -

Shabbat in the Shade is Friday, Sept. 5th - See Jessica Littmann or [Shoshanna Reynolds](#)

Potential Internship idea in the office.

**Motion to Adjourn the board meeting:**

[Allison Kamen](#) motioned to adjourn the meeting at 8:45 PM.

**Gail Swerdlik seconded the motion.**

**The motion passed unanimously.**